



Preschool and Recreational Gymnastics Program Director

Overview

- Employment Type: Full-time
- Benefits eligibility: Full-time employees are eligible for medical and dental benefits on the first day of the month after 90 days of employment, and paid vacation after one year of employment.
- Salary range: \$30,000 to commensurate with experience
- Hours/Availability: must be available a mix of days, evenings, and possible weekend hours.

Job Summary

New Heights Gymnastics & More is searching for a dynamic Preschool and Recreational Gymnastics Program Director. This position is responsible for oversight and development of instructional gymnastics programs and all classes for preschool and school age children at two regional locations. Ideal for those with backgrounds as an athlete in the sport gymnastics or coaching experience. A love for working with kids and a passion for their safe and healthy development in the sport of gymnastics is required.

Tasks and Responsibilities *

- Demonstrate highly effective and energetic instructional teaching tactics and strategies.
- Develop, modify, and disseminate lesson plans for preschool and school-age program instruction.
- Daily in instructional and regular formal evaluation of program participants.
- Training and evaluating of all program coaches.
- Develop strong and caring professional relationships with participants, parents, and co-workers.
- Communicate effectively and professionally with coworkers, parents, participants and management.
- Be aware and abide by all safety precautions and rules at all times.
- Communicate safety precautions and safety messages with participants, parents, and co-workers on an ongoing basis.
- Attend and participate in staff training, professional development, learning observations, and related educational opportunities.
- Complete daily program paperwork, employment paperwork, evaluations, etc.
- Wear appropriate uniform attire and shoes and maintain a professional appearance at all times.
- Demonstrate a positive attitude and exhibit high-energy persona in all work.
- Be knowledgeable about all NHGM programs, camps, clinics, parties, and retail to help inform customers
- Help recruit program instructors and ensure provision of a top-notch instructional staff for all classes.

**This list is not exhaustive as other duties deemed necessary may be assigned by your supervisor.*



Preschool and Recreational Gymnastics Program Director

Minimum Qualifications

- 3 years of gymnastics program instructional experience, including demonstrated leadership
- Must pass and maintain a clear criminal background check
- Maintain clear USAG instructor or professional membership
- Must be proficient in computer skills (Word, Excel, Power Point, iClass/customer management)
- Must be highly organized, high energy, and have a passion for the value of gymnastics classes.
- Commitment to long-term professional development and continuing education.
- Love for working with kids in a safe and professional environment

Ideal Qualifications

- 5+ years of gymnastics instructional program management experience, or equivalent
- Bachelor's or Master's degree in relevant area (elementary education, exercise science, etc.)

Working Conditions

- Potential exposure to hazardous material/bodily fluids including but not limited to magnesium carbonate (chalk), blood, urine, and vomit (our customers are young children, after all).
- Must be able to lift a minimum of 50 pounds.
- Active on feet for more than 4 hours at a time.
- May be required to administer life saving techniques to gymnasts, customers or staff
- Other (This is not an exhaustive list of potentially hazardous working conditions.)

Employee Evaluations

Every employee at New Heights Gymnastics & More will be evaluated at least yearly, and more frequently as needed, based upon the length of time employed and performance. Employees may also receive other forms of evaluation, including but not limited to formal and informal observations. Your first evaluation will be held after your 3-month introductory period of employment.

Supervisor

Every employee at New Heights Gymnastics & More is expected to collaborate and cooperate with all co-workers and management. For communication efficiency, each employee has an immediate supervisor to report to directly.

About Us

New Heights was founded in 1998 in Wauseon, Ohio and now features a second location in Maumee, Ohio. For twenty-two years, we have provided the area with premier-quality instruction and coaching in the sport of gymnastics as well as newer programs such as NinjaZone and amazing Birthday Parties. While our competitive teams have won many invitational, and state and regional championship competitions, including at the highest levels, many of our gymnasts have more simply found a love for the sport in the pursuit. Many of our gymnasts have earned full-ride college gymnastics scholarships, but some have simply moved on to other pursuits no less important. We take pride in their growth and development regardless of the extent of their natural athletic talent.



Preschool and Recreational Gymnastics Program Director

Our mission is to provide every student we instruct with the opportunity to build a strong body, a sound mind, and therein set the cornerstone for success in gymnastics and *in life*. Learn more at: www.newhtsgym.com