



## **USAG Competitive Team Program Director**

### **Overview**

- Employment Type: Full-time
- Benefits eligibility: Full-time employees are eligible for medical and dental benefits on the first day of the month after 90 days of employment, and paid vacation after one year of employment.
- Salary range: \$35,000 to commensurate with experience
- Hours/Availability: must be available days, evenings, and seasonal weekend hours.

### **Job Summary**

The full-time USAG Competitive Team Program Director at New Heights Gymnastics is responsible for building strong relationships with competitive team gymnasts, parents, and staff and fostering an environment of success. Through these important relationships, our Program Director is able to provide the highest quality gymnastics program to our community in an endeavor to achieve competitive gymnastics success while fostering healthy relationships for athletes and parents.

### **Tasks and Responsibilities \***

- Demonstrate highly effective and energetic coaching tactics and strategies.
- Create and distribute lesson plans for team program instruction.
- Daily coaching and regular formal evaluation of USAG team and training-team/dev-group gymnasts.
- Develop strong and caring professional relationships with children, parents, and co-workers.
- Communicate effectively and professionally with coworkers, parents, gymnasts and gym owners.
- Follow established communication protocol to solve problems.
- Communicate gymnasts' progress regularly with coaching staff, management, and parents/guardians.
- Communicate gymnast's progress with other coaches when making decisions and recommending for placement.
- Be aware and abide by all safety precautions and rules while coaching.
- Communicate safety precautions and safety messages with gymnasts, parents, and co-workers on a regular basis.
- Be on time to all practices and for all scheduled work hours.
- Attend and participate in staff education, professional development, learning observations, and related opportunities.
- Oversee year-round team program coaching staff in-service education.
- Complete daily program paperwork; employment paperwork, evaluations, student birthday cards, etc.
- Wear appropriate attire and footwear and maintain a professional appearance at all times.
- Demonstrate a positive attitude and give 100% effort in all areas required for the position.
- Be knowledgeable about NHGM programs and help inform and market program offerings.
- Help plan, and attend, all scheduled competitions and camps.

*\*This list is not exhaustive as other duties deemed necessary may be assigned by your supervisor.*



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### **Minimum Qualifications**

- 5+ years of full-time USAG competitive gymnastics coaching experience, or equivalent
- Mastery level knowledge of requirements of the USAG program and team level placement, training group design, and development of lesson plans in order to progress gymnasts safely and effectively.
- Must pass and maintain a clear criminal background check
- Hold a valid and clear USAG membership and maintain all required certifications
- Must be proficient in computer skills (Word, Excel, Power Point, iClass/customer management)
- Must be highly organized, high energy, and have a passion for the sport of gymnastics.
- Commitment to long-term professional development and continuing education
- Love for working with kids in a safe and professional environment
- CPR & First-Aid certification

### **Ideal Qualifications**

- 5+ years of full-time USAG competitive gymnastics team program management experience
- Bachelor's or Master's degree in relevant area (business, exercise science, coaching, etc.)

### **Working Conditions**

- Potential exposure to hazardous material/bodily fluids including but not limited to magnesium carbonate (chalk), blood, urine, and vomit (our customers are children).
- Must be able to lift a minimum of 50 pounds.
- Active on feet for more than 4 hours at a time.
- May be required to administer life saving measures to gymnasts, customers or staff
- Other (This is not an exhaustive list of potentially hazardous working conditions.)

### **Employee Evaluations**

Every employee at New Heights Gymnastics & More will be evaluated at least yearly and more frequently as needed based upon the length of time employed and performance. Employees may also receive other forms of evaluation, including but not limited to formal and informal observations. Your first evaluation will be held after your 3-month introductory period of employment.

### **Supervisor**

Every employee at New Heights Gymnastics & More is expected to collaborate and cooperate with all co-workers and management. For communication efficiency, each employee has an immediate supervisor to report to directly.



## USAG Competitive Team Program Director

### About Us

New Heights was founded in 1998 in Wauseon, Ohio and now features a second location in Maumee, Ohio. For twenty-two years, we have provided the area with premier-quality instruction and coaching in the sport of gymnastics. While our gymnasts and teams have won many USAG invitational, and state and regional championship competitions, from level 2 through level 10, many of our competitive team gymnasts have more simply found a love for the sport in the pursuit. Many of our gymnasts have earned full-ride college gymnastics scholarships, but some have simply moved on to other pursuits no less important. We take pride in their growth and development regardless of the extent of their competitive victories. Our mission is to provide every student we instruct with the opportunity to build a strong body, a sound mind, and therein set the cornerstone for success in gymnastics and *in life*.

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<https://livability.com/oh/toledo/where-to-live-now/5-reasons-millennials-should-give-toledo-oh-a-second-look>

**Ready to Apply?** Email resume, cover letter, and list of three professional references (name, organization, phone, and email) to: [maumee@newhtsgym.com](mailto:maumee@newhtsgym.com)